

## Tribal Member Reimbursement Program for School Supplies/School Clothes

*2019-2020 School Year*

### Program Description

The Peoria Tribe of Indians of Oklahoma has established a program for reimbursement of school supplies or clothes for members of the Peoria Tribe of Indians of Oklahoma who are currently enrolled in grades K through 12. This will be an annual program subject to budget approval each year by the Peoria Tribal Business Committee.

The maximum amount per eligible student per school year is \$500. Reimbursements will be made in accordance with the following Guidelines and made payable to the parent/guardian submitting the application. Reimbursement checks will be mailed to the address as listed on the application.

Examples of costs allowable for reimbursement under this program include paper, pencils, notebooks, backpacks, shoes, clothes, school uniforms, lab fees, activity fees, summer school fees, or other fees charged by the school system. All costs must be itemized on a printed receipt and submitted with the Program Application. All submitted receipts for the school year 2019-2020 must be dated between May 1, 2019-May 31, 2020. Any receipts submitted not falling between these dates will be returned.

All applications for reimbursements must be submitted to the Education Director at the Peoria Tribal Office. **Only one application will be accepted per student per period. Each student can only be reimbursed 3 time per school year not to exceed the \$500 maximum.**

PERIOD	MONTHLY PROCESSING DEADLINE
Period 1 – July 1 <sup>st</sup> through July 31 <sup>st</sup> , 2019	July 31 <sup>st</sup> , 2019
Period 2 – August 1 <sup>st</sup> through August 31 <sup>st</sup>	August 31 <sup>st</sup>
Period 3 – September 1 <sup>st</sup> through September 30 <sup>th</sup>	September 30 <sup>th</sup>
Period 4 – October 1 <sup>st</sup> through October 31 <sup>st</sup>	October 31 <sup>st</sup>
Period 5 – November 1 <sup>st</sup> through November 30 <sup>th</sup>	November 30 <sup>th</sup>
Period 6 – December 1 <sup>st</sup> through December 31 <sup>st</sup>	December 31 <sup>st</sup>
Period 7 – January 1, 2019 through January 31, 2020	January 31, 2020
Period 8 – February 1 <sup>st</sup> through February 28 <sup>th</sup>	February 28 <sup>th</sup>
Period 9 - March 1 <sup>st</sup> through March 31 <sup>st</sup>	March 31 <sup>st</sup>
Period 10 – April 1 <sup>st</sup> through April 30 <sup>th</sup>	April 30 <sup>th</sup>
Period 11 - May 1 <sup>st</sup> through May 31 <sup>st</sup>	May 30 <sup>th</sup>
Period 12 - June 1 <sup>st</sup> through June 30 <sup>th</sup>	June 30 <sup>th</sup>

**Applications must be received by the deadline date to be processed for that period. Any incomplete applications or postage due applications will not be accepted and will be returned for your completion.**

## Guidelines

- Student must be an enrolled member of the Peoria Tribe of Indians of Oklahoma.
- Must provide with application a copy of the student's tribal membership card.
- Student must be currently enrolled in grades K-12.
- Must provide original letter on official letterhead from school certifying the student's enrollment for current school year.
- Must provide original receipts, no copies will be accepted, however, copies will be accepted on a case by case basis. Receipts submitted must be dated between **May 1, 2019-May 31, 2020** and show date and amount of transaction with description of item purchased.
- The maximum annual amount to be reimbursed per student is \$500 and will be made payable to the parent/guardian submitting the Program Application.

P (918) 540-2535  
F (918) 540-2538



**PEORIA TRIBE**  
**OF INDIANS OF OKLAHOMA**  
118 S. Eight Tribes Trail • P.O. Box 1527  
Miami, Oklahoma 74355

CHIEF  
Craig Harper

SECOND CHIEF  
Logan Pappenfort

**Tribal Member Reimbursement Program Application**  
*For School Supplies/School Clothes*  
*2019-2020 School Year*

**Please print:**

Parent/Guardian Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_  
City/State/Zip Code

Phone Number: \_\_\_\_\_

**Please print:**

Student's Name: \_\_\_\_\_  
First Middle Last

**(Only one application will be accepted per student per period)**

Student's Tribal Roll #: \_\_\_\_\_ Birth date: \_\_\_\_\_  
(Attach copy of students' membership card)

School Attending: \_\_\_\_\_  
(Attach original certification of enrollment from school)

Grade: \_\_\_\_\_ Age: \_\_\_\_\_ Total dollar amount of attached receipts:\$ \_\_\_\_\_

**MUST BE ATTACHED: (check list below)**

Copy of Tribal Membership Card

Original Certification of School Enrollment

Original Receipts (not copies) of Purchases for School Supplies/Clothes

All receipts must show date and amount of transaction with description of item purchased. Receipts submitted must be dated between May 1, 2019-May 31, 2020

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE/OFFICE USE ONLY**

Period Received: \_\_\_\_\_ Date Received: \_\_\_\_\_ Membership Confirmed: \_\_\_\_\_  
Check Mailed: \_\_\_\_\_

Revised 8/27/2015